

# Appeal Request

## Loss of Scheduling Privileges

An individual or organization who receives an infraction may appeal in writing within five days of receiving notification of loss of privileges. The appeal will be reviewed by the Student Center Board of Advisors. The board shall inform the applicant of the decision in writing within fifteen days of receipt of the written appeal. The decision of the Student Center Board of Advisors will be final.

Please submit a digital copy of this completed form to [scboard@uci.edu](mailto:scboard@uci.edu) or a hard copy to the **Student Center Administration Office** located on the 3<sup>rd</sup> Floor of the Student Center. If you have any questions, please contact the Student Center Board at [scboard@uci.edu](mailto:scboard@uci.edu).

Name: \_\_\_\_\_ Organization: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Citation Information

Citation #: \_\_\_\_\_ Location: \_\_\_\_\_ Reservation #: \_\_\_\_\_

Date notified of loss of booking privileges: \_\_\_\_\_

Reason loss of privileges should be reconsidered:

**EMAIL**  
to [scboard@uci.edu](mailto:scboard@uci.edu)

**PRINT**

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Student Center Board of Advisors use only

Date appeal received: \_\_\_\_\_

Decision